

Minutes

The HITCHCOCK ECONOMIC DEVELOPMENT CORPORATION

Regular Meeting – 21 October, 2021 – 5:30 P.M.

The regular monthly meeting for the Hitchcock Economic Development Corporation will be held on Thursday October 21, 2021 at 5:30 PM. This will be an open meeting held at HEDC boardroom at 7515 FM 2004, Hitchcock, Texas 77563.

A G E N D A

1. Call to Order, President Jack Click.

The meeting was called to order at 5:30 PM by HEDC Board President Jack Click.

2. Roll call of members

Present: Jack Click, Dorothy Childress, Chris Armacost

Absent: Ted Robinson, Randy Strickland

3. Public Comments (Limit 2 minutes per speaker)

No public comments.

4. Consent Agenda

- a. Approval of the Minutes of the HEDC Regular Meeting September 16, 2021
- b. Approval of the Minutes of the HEDC Special Meeting September 23, 2021
- c. Approval of payment of the HEDC Monthly VISA account at Prosperity Bank
- d. Approval of other Invoices

A motion to approve the consent agenda was made by Chris Armacost, seconded by Dorothy Childress. Motion passed 3-0.

5. HEDC Financial Report – Tyler Robert

The board accepted the financial report as presented by the Executive Director.

6. Executive Director's Report – Tyler Robert

- a. Project Report
- b. Marketing activity
- c. Real Estate Update
- d. Downtown Masterplan Discussion
- e. Sponsorship Activity

The director presented the project report and an update on marketing activities of the office. The director updated the board on the real estate purchase and was requested to move the item to next agenda to allow board members to vote on the direction for next steps in its redevelopment. The director shared the outcome of his meeting with Burditt consulting company and noted that he would put the item of Burditt developing a downtown masterplan to the board for vote at its next meeting. The director also let the board know that a finite amount of money could be directed for sponsorship activities this fiscal year. It was agreed that sponsorship would continue for the local Veteran's Day event and the Good Ole' Days Festival.

7. Discuss, consider, and take appropriate action to sign letter of engagement for special counsel – Tyler Robert

It was requested that the item be tabled till the next scheduled meeting due to the absence of board members and the request to find a local firm that may assist the EDC.

8. Discuss, consider, and take appropriate action to approve the Storefront & Streetscape Improvement Program application of Marsha Knapp – Tyler Robert

A motion to approve Ms. Knapp's application and reimbursement was made by Dorothy Childress, seconded by Chris Armacost. Motion passed 3-0.

9. President's Comments

- a. Brief the board on status of the HEDC Activities.
- b. Other

No comments.

10. Mayor's Comments

No comments.

11. Board Members' Comments

No comments.

12. Executive Session: Adjournment to Executive Session Pursuant to Texas Open Meetings Act, Tex. Gov. Code, §§551.071, 551.072, 551.074 and 551.087.*

No executive session.

13. Reconvene into open session.

14. Consider possible action or give direction on items legally discussed in Executive Session.

15. ANNOUNCEMENT

- a. Next regular meeting 18 November 2021 at 5:30 p.m.

16. ADJOURN

A motion to adjourn was made by Chris Armacost, seconded by Dorothy Childress. Adjournment at 7:08 PM.

Minutes approved this _____ day of _____ 2021

Jack Click
President